

The United Methodist University of Liberia

508-C-17 Centennial Area, Ashmun Street
1000 Monrovia 10, Liberia, West Africa



2019

**INFORMATIONAL
BROCHURE**

United Methodist University Liberia Project



MAJOR FEATURES OF THE MULTIPURPOSE CLASSROOMS AND OFFICE COMPLEX BUILDING

| <u>Descriptions</u> | <u>Space/ Rooms</u> | | |
|--------------------------------------|---------------------|---------------------------|----|
| 1. Instructional Classrooms | 80 | 10. Conference Rooms | 3 |
| 2. Information Technology Labs | 2 | <i>(With 6 Bathrooms)</i> | |
| 3. Computer Labs (General) | 3 | 11. Bathrooms (Staff) | 48 |
| 4. Science Laboratories | 4 | 12. Bathrooms (Students) | 54 |
| <i>(Biology/ Chemistry/ Physics)</i> | | 13. Auditorium | 1 |
| 5. Library | 1 | 14. Cafeteria | 1 |
| 6. Clinic | 1 | 15. Student Center | 1 |
| 7. Reading/ Study Rooms | 2 | 16. Kitchen | 1 |
| 8. Offices | 33 | 17. Courtyards | 2 |
| 9. Teacher Lounges | 3 | 18. Elevators | 2 |

Message From The Office of Institutional Development and Advancement

Dear Students, Families, Friends, and Partners:

It is our pleasure to share the 2018 brochure with you students, families, friends, and partners. We want to ensure that our stakeholders have pertinent information about the United Methodist University in Liberia.

The United Methodist University is a co-education Christian institution of higher learning serving a diverse student population.

The United Methodist University offers diploma, associate, bachelor, and master degree programs in several disciplines within seven (7) colleges: (College of Education, College of Health Sciences, College of Theology, College of Management and Administration, College of Liberal and Fine Arts, College of Science and Technology, the College of Agriculture), and the Rev. Dr. John G. Innis Graduate School of Theology across four (4) campuses in Liberia.

The University affiliates with several universities in Africa and the United States of America, and has several memberships in various prestigious organizations. We are ranked as the third university in Liberia, as we are striving to improving our ranking.

The University currently has a capital campaign underway to build a new state of the art University campus on 52 acres of land near the Roberts International Airport. The new campus will provide our students and faculty with the requisite educational environment for enhancing quality teaching and learning.

It is our prayers that as you go through this brochure, you will be able to quickly learn about the different colleges and programs at the United Methodist University. Please contact the appropriate dean listed on **page 14** for additional information.

We invite you to consider our University as your preferred choice for obtaining your education. Please contact the Office of the Dean of Admissions and Records on how you can be part of our University family. You may also visit our website at **www.umu.edu.lr** to learn more about the University.

Once again, many thanks to the students, families, friends and partners for their continuous support of the United Methodist University. We are truly privilege to be of service to you. Any additional inquiries regarding the University should be sent to mator.kpangbai@umu.edu.lr.

History of the United Methodist University

The United Methodist University (UMU) is privately owned by the Liberia Annual Conference of the United Methodist Church and is a faith based Christian co-educational institution of higher learning. The University was established in 1998 and officially began its operations in January, 2000 during the Liberian civil war.

The idea to conceive a University began in the early 1970s growing out of the concern that Liberia had only two (2) institutions of higher learning, namely, the Cuttington University College, an Episcopal University; and the University of Liberia, owned the Government of Liberia. These two institutions could not adequately serve and/or meet the education and manpower needs of the Country.

As the result, the Church commissioned a body to develop plans for the establishment of an institution of higher learning. The initial work commenced in 1975, and by 1979, the Church approved plans for the establishment of the College of West Africa Junior College.

In 1980, the College of West Africa Junior College became operational with programs being offered in Business and Secretarial Science. Students who matriculated to the Junior College graduated with Associates of Arts Degrees in Accounting and Secretarial Science. The Junior College operated until the Liberian civil war began in 1990.

Prior, in 1986, the Church, desirous of having a full fledged degree granting higher education institution, commissioned an 18-member committee chaired by the late Dr. C. Wesley Armstrong. The Armstrong Commission was tasked with the responsibility of conducting a feasibility study for the upgrade of the College of West Africa Junior College Programs to the level of a full university.

Although the dream for establishing the United Methodist University was delayed, the Church remained resolute in providing higher education opportunities for Liberians and other Africans in general. As the civil war subsided, it became increasingly apparent that Cuttington University and the University of Liberia could not meet the increasing demand from students seeking higher education.

In 1997, a 22-member technical team headed by Rev. J. Twaplayfano Dohr, was commissioned to take a comprehensive review of the work for the establishment of the United Methodist University. As the result of the work of the Twaplayfano Dohr Committee, the United Methodist University was chartered by the National Legislature on October 9, 1999 as full fledged University.

Since the inception of the United Methodist University, efforts have been made to partner with the Africa University in Zimbabwe. A tripartite consultation conference was held in April, 2000 in Monrovia, Liberia, with the United Methodist Church General Board of Higher Education and Ministry, Africa University of Zimbabwe, and the United Methodist University to forge a collaborative working relationship. It was agreed in principle, that the UMU could serve as the West Africa Satellite Campus of Africa University.

Vision

The vision/goal of the University is to prepare a new generation of men and women schooled on the African continent to build nations that are spiritually, socially, economically, and politically independent and self-sustaining.

Mission

The mission of the University is to provide quality education within a Pan African context through which persons can acquire general professional knowledge and skills within the framework of Christian values and ethics.

The Graduate School, Colleges and Academic Programs

The United Methodist University currently has seven (7) colleges and a Graduate School of Theology that enrolled about 5000 students on four (4) campuses across Liberia.

The Bishop John G. Innis Graduate School of Theology



The Bishop John G. Innis Graduate School of Theology began in 2015 as the result of the need to provide graduate studies program in theology for the benefit of hundreds of United Methodist Church pastors who are graduates from the Gbarnga School of Theology (College of Theology) and other ecumenical bachelor degree holders, desirous of advancing their theological education to the Master's level.

The John G. Innis Graduate School has accreditation from the National Commission on Higher Education (NCHE) in Liberia, and is also recognized by the United Methodist Church General Board of Higher Education and Ministry.

The John G. Innis Graduate School of Theology currently offers **Master of Divinity (M. Div.)** for Christians who desire to enrich their personal lives and others who feel called to pastoral ministry.

College of Theology (Gbarnga School of Theology)

The Gbarnga School of Theology or the College of Theology is located in Gbarnga City, Bong County, and is the longest serving component of the University system. The School of Theology (College of Theology) was established in 1959 to train lay pastors for then Methodist Episcopal Church which later became the United Methodist Church.

The Gbarnga School of Theology (College of Theology) in 1971 gained the ecumenical status when the Lutheran Church of Liberia (LCL) joined in partnership to operate the school. The Protestant Episcopal church of Liberia later join the partnership as an affiliate member in 1973 to train their pastors. Today, the College of Theology offers diplomas, associate and bachelor degrees in the following disciplines: **General Theology, Religious Education, Sacred Theology, and Missions and Leadership Development.**

College of Management and Administration

The College of Management and Administration has the largest population of students, and offers Bachelor Degrees in the following areas: **Management, Public Administration, Economics, Accounting, and Procurement and Supply Chain Management.**

Winifred J. Harley College of Health Sciences

The Winifred J. Harley College of Health Sciences (formerly called the Winifred J. Harley United Methodist School of Nursing), was founded in 1952 by Dr. George Way Harley. In 1953, the Liberia Board of Nurse Examiners granted permission for a two year practical nursing professional school to be started at Ganta United Methodist Mission Hospital.

The Winifred J. Harley United Methodist School of Nursing became part of the United Methodist University in July 2001 as the Winifred J. Harley College of Health Sciences. The College offers Diploma, Associates and Bachelor Degrees. Associates and Bachelor Degrees are offered in **Nursing and Midwifery**. Diploma is being offered in **Dental Therapy**.

Today, the College is located in both the City of Ganta, Nimba County; and the City of Monrovia, Montserrado County; respectively.

College of Liberal and Fine Arts

The College of Liberal and Fine Arts has the second largest population of students. Located in Monrovia, the College offers Bachelor Degrees in the following areas: **English, Sociology, Social Work, Political Science, and Mass Communications.**

Joseph Jenkins Roberts College of Education

The Joseph Jenkins Roberts College of Education, bears the name of the first Liberian President, a United Methodist, who was born in Virginia, USA, and migrated to Liberia when slaves were set free. The College currently offers Bachelor Degrees in one of the following areas: **Secondary Education, Primary Education and Early Childhood & Development**. All students have concentration areas in one of the four content areas **(Mathematics, Science, English, History or Social Studies)**.

S. T. Nagbe College of Science and Technology

The College of Science and Technology is growing in students' population and currently offers bachelor degree programs in **Biology, Zoology, Chemistry, Mathematics, and Information Technology**.

College of Agriculture

The College of Agriculture is located in southeastern Liberia in Gbason Town, Sinoe County. The College has a land space of 500 acres or 202.345 hectares to engage in agriculture related activities. The College presently offers Associate Degrees in **General and Practical Agriculture**.

Note: All colleges offer minor and electives in various disciplines.



General Admission Information

Matriculating Students

Students matriculating to the United Methodist University are required to take and pass admission examinations in Mathematics and English.

In order to qualify for the admission examinations, all matriculating students must have passed the West African Examination Council (WAEC) administered examinations, and in possession of a bona fide **WAEC certificate, High School Diploma and Transcript** from a recognized high school, **Two (2) Letters of Recommendation**, and a recent **medical certificate**. Successful candidates are notified by the Offices of the Dean of Admissions and Records, and guided through the entrance process into the University.

Re-admittance Students

Students seeking re-admittance into the University after an absence for non-probational reasons are required to submit **re-admission letter** along with completed **application form** at least one semester prior to re-entry into the University.

Students seeking re-admittance into the University after an absence for **probational reasons** are required to submit a re-admission letter at least one semester prior to re-entry into the University. Students in this category will be monitored by the Admissions and Records Office for one (1) academic semester. Students twice put on academic probation will not be accepted into the University.

Transfer Students

Students transferring into the United Methodist University must complete an application package and submit all relevant transcripts and documents from the departing institution of higher education at least one month prior to becoming a student at the University. Please contact the Offices of Admissions and Records for detailed information.

Auditing and Non-Credit Students

The University accepts auditing and non-credit basis based on the availability of space. All requests to audit classes must be approved by the Dean of Admissions and Records prior to the students benefiting from any class.

Students Support Services

The University provides a range of support services to students. All matriculating students who are enrolled on a probational level, are required to do remediation course in either English or Mathematics depending on the passing scores. Other supports include:

- Academic advisement
- Tutorial Support
- Student Work Study Program
- Internship opportunities for students in the College of Management and Administration

General Financial Information

The United Methodist University tuition and related fees are very reasonable for students and their families. The University understands the financial situations of our families, and has instituted progressive payment scheme for students. Please reference the below category to determine your particular category for the payment of tuition and school related fees.

Currently Enrolled Students:

The University requires an initial sixty percent (60%) payment of tuition and school related fees for students enrolled in the following colleges: College of Education, College of Health Sciences, College of Management and Administration, College of Liberal and Fine Arts, College of Theology, College of Agriculture, and the following departments (Mathematics, Biology, Chemistry, Physics and Zoology) in the College of Science and Technology. The remaining forty percent (40%) is payable on or before the final exam.

The students enrolled in the Department of Information Technology within the College of Science and Technology are required to pay an initial eighty percent (80%). The remaining twenty percent (20%) is payable on or before the final exam.

New Students:

All new students are required to make an initial payment of seventy percent (70%) of tuition and school related fees. As indicated above, students matriculating into the Department of Information Technology will pay an initial eighty percent (80%). The remaining balances are equally spread out between mid-term and final exams, respectively.

Academic Course Credit Breakdown

Non-science major—USD \$15.00 per course credit

Nursing and Science majors—USD \$20.00 per course credit

Information Technology major—USD \$35.00 per course credit

Dormitory Fees

Dormitory fees for students in the College of Theology, College of Agriculture, and the College of Health Sciences is USD \$75.00 per semester.

Refund Policy

The United Methodist University has a direct deposit policy for the payment of tuition and school related fees. The financial institutions that the University work with have administrative fees that they charge the University. As the result, the University has determined that following refund scheme to be fair and equitable for both the University and students.

- Before the first day of class, students will receive their full refund less 10% for administrative expenses.
- After the first day of class to the end of Add and Drop, students will receive seventy five (75%) refund.
- After Add and Drop, no student refund

For students to qualify for refund as per the above repayment scheme, students must contact both the Admissions and Finance Offices, and state reasons in writing for withdrawal. The students are also advised to contact their respective department chairperson and deans.

Unless otherwise stated, all scholarship recipients are expected to honor the University policy for payment.

Generally, tuition and school related fees for 18 credit hours per semester for the various colleges are as follows:

The Colleges of Agriculture, Education, Theology, Management and Administration, and Liberal and Fine Arts

Students enrolled in one of the above listed college, pay approximately between **USD \$300.00—\$400.00** for **18 credit hours** per semester inclusive of all school related fees.

College of Health Sciences

Students enrolled in the College of Health Sciences, pay approximately between **USD \$400.00—\$500.00** for **18 credit hours** per semester inclusive of all school related fees.

College of Science and Technology

Students in the departments of Biology, Zoology, Chemistry, Physics, and Mathematics pay approximately between **USD \$560.00—\$600.00** for **18 credit hours** per semester inclusive of all school related fees.

Students enrolled in the Information Technology Department pay approximately between **USD \$700.00—\$800.00** for **18 credit hours** per semester inclusive of all school related fees and textbooks.

Office of Student Affairs

The Office of Students' Affairs serves as the liaison between the students' body and the Administration. The Students' Affairs Office assists students in adjusting to the rigor of University Life, and to fully participate in activities designed to enhance personal growth and development. This Office also coordinates all students' related activities and provides guidance on the disciplinary conduct and behavior. The Dean of Students' Services heads the Office of Students' Affairs and is assisted by an Associate Dean.

Scholarships and Financial Aid

The University provides limited scholarships and financial aids to students on a need basis. The Office of Students' Affairs work together with the Deans of the various colleges to this program. Interested students may contact the Office of the Dean of Students' Affairs.



Students' Work Study

The University provides opportunities to students who have 2.5 GPA and is in good standing. Acceptance into the program is very competitive and all applicants must apply every semester. Interested students may contact the Office of the Dean of Students' Affairs.

Insurance

The University provides both health and life insurance coverages for all students. Students are asked to pay a minimum fee to benefit from the insurance scheme. Please contact the Office of Dean of Students' Affairs for additional information.

Student Government

Students enrolled at the University are encouraged to be a part of the Student Government. Students seeking elected offices (President, Vice President, Secretary General, and Financial Secretary) positions, must have 3.0 GPA and satisfy several other requirements (see Student Handbook).

Campus Based Organizations

The University encourages our students to engage in clubs, organizations, affiliations, and other meaningful programs that will enhance their educational experience. All Campus Based Organizations are required to register with the Office of Students' Affairs, and be credentialed in order to operate on campus.

Sports

Students at the University are allow to participate in sporting activities. The Director of Sports oversees the program and participating students must demonstrate competence, commitment, high ethical behavior, and scholarship. Interested students may contact the Office of the Dean of Students' Affairs.



Office of Religious Affairs

The Office of Religious Affairs is headed by the Chaplain of the University. The Chaplain's Office engages in several programs to support students at the University.

Chapel Services

The University conducts weekly chapel services on Wednesdays from 12 noon to 1:00 p.m. for the entire University Community. Given the significance attached to these services, there are no classes schedule on Wednesdays from 12 noon to 1: 00 p.m. The Chapel Services are held in the edifice of the First United Methodist Church.

Students of various denominations are encouraged to organize themselves into Christian Fellowships such as The Wesleyan Foundation, Meet the Challenge, Federation of Liberian Youth (FLY), the YMCA/YWCA among others.

The University Choir

The University has an outstanding choir that allows students to share their musical talents with the larger school community and others. Students who are members of the University Choir are provided with limited financial support.

Counseling

Students are encouraged to visit the Office of Religious Affairs to receive counseling and prayers for their studies, jobs, marriages, sicknesses, bereavement, among others.



Library and Research Services

Library Services

The University has variety of books collection in the library. The library reference section including faculty assigned books and other resources that students can use in research, study, and exploration.

The University allows students to borrow books for a limited time (see library policy). All borrowed books must be returned within the specified time frame to avoid payment penalty.



The Library computers are to be used strictly for the completion of assigned faculty academic work and research purposes, and not for personal business.

The Library staff are very friendly, Knowledgeable, and experienced in helping faculty, students, and staff in accessing the resources in the library.

The Library opens **Monday;—Friday; from 9:00 am—5:00 pm.** Currently, there is no weekend hours for library operations.

The Research Center



The United Methodist University (UMU) through its partners, have established a Research Center that provides opportunities for both faculty and students to work together on research projects. The University has also set up an Institutional Review Board (IRB) to guide the conduct of research.

Quick Facts

- Established 1998
- 233 administrative and support staff
- 423 teaching part-time and full-time staff
- 28 diploma, undergraduate and graduate programs
- 7 colleges
- A Graduate School of Theology
- Approximately 5500 students
- 61% Female Enrollment
- 39% Male Enrollment
- 4 Campuses

Memberships/ Affiliating Universities/ Organizations

- Association of Liberian Universities
- Association of African Universities
- African Association of Methodist Institutions of Higher Education
- African Association of United Methodist Theological Institutions
- The International Association of Methodist Schools, Colleges, and Universities
- The Association to Advance Collegiate Schools of Business

For further inquiries, please contact the below listed offices and colleges.

Business & Finance Office

Mr. Dennis V. Smith—**Comptroller**
Telephone: +231-886-521-127/+231-775-084-430
Email address: dennis.smith@umu.edu.lr

Office of Student Affairs

Rev. Stephen E. Snorton, Jr.—**Dean**
Telephone: +231-886887959/+231-770425004
Email address: stephen.snorton@umu.edu.lr

Office of Admissions and Records

Mr. Joseph Giddings—**Dean**
Telephone: +231-886-465-205/+231-777-876-384
Email address: joseph.giddings@umu.edu.lr

Office of Human Resources

Rev. C. Eddie S. Langama, Sr.—**Director**
Telephone: +231-886521756/+231-777353185
Email address: eddie.langama@umu.edu.lr

College of Agriculture

Mr. Moses Yama—**Dean**
Telephone: +231-886470319
Email address: moses.yama@umu.edu.lr

College of Management and Administration

Mr. Joseph D. S. Boldar—**Acting Dean**
Telephone: +231-777007985
Email address: joseph.bolder@umu.edu.lr

College of Education

Dr. Elizabeth Harris—**Dean**
Telephone: +231-886-516-485
Email address: elizabeth.harris@umu.edu.lr

College of Science and Technology

Dr. Charles Asumana—**Dean**
Telephone: +231-888-417-741
Email address: charles.asumana@umu.edu.lr

College of Health Sciences

Mr. G. Clinton Zeantoe—**Dean**
Telephone: +231-886-428-947/+231-777-428-947
Email address: clinton.zeantoe@umu.edu.lr

College of Theology

Rev. Dr. Jerry P. Kulah—**Dean**
Telephone: +231-886-520-399/+231-770-442-448
Email address: jerry.kulah@umu.edu.lr

College of Liberal and Fine Arts

Rev. Momo S. Kpaan—**Dean**
Telephone: +231-886-427-474
Email address: momo.kpaan@umu.edu.lr

The Rev. Dr. John G. Innis Graduate School of Theology

Rev. Dr. Yatta Young—**Dean**
Telephone: +231-886-461-012
Email address: yatta.young@umu.edu.lr

United Methodist University Ode

LIGHT TO THE WORLD

Written by Rev. Plezzant C. Harris

With glory and honor, we raise our voices
In Fervent devoted praises to God
For raising our torch of the light to the world
Illuminating minds with knowledge near and far.

CHORUS

O UMU our alma mater, walls of wisdom,
Halls of Justice, a place for learning
With happy hearts for a pleasant future
We raise our torch of the light to the world.

Come one, come all, drink from our mountain
Of wisdom, knowledge, praises and honor
The world is yours; prepare body, mind and soul
Our doors are open for you who want to learn.

Travel with us through these halls of learning
Join the ranks of the black gown aristocracy
The World today demands knowledge
Education through UMU provides that knowledge.

Shine your torches of the light to world
Let our individual light shine for all to see
Through our progress, achievements and fame
Help make UMU the ivy hall of Liberia, yea Africa.

The Administration

Dr. Albert B. Coleman

President

Telephone: +231-880757312/ +231-776358980

Email: albert.coleman@umu.edu.lr

Rev. Dr. Isaac C. Padmore

Vice President-Administration

Telephone: +231-886459321/ +231-775125624

Email: isaac.padmore@umu.edu.lr

Rev. Dr. Anthony G. Dioh

Vice President-Academic Affairs

Telephone: +231-880757312/ +231-776358980

Email: albert.coleman@umu.edu.lr

Rev. Dr. George K. Weagba

Vice President—Research & Development

Telephone: +231-886556243/+231-776037039

Email: george.weagba@umu.edu.lr

Dr. Mator M. F. Kpangbai

Vice President—Institutional Development & Advancement

Telephone: +231-886780067/+231-777780067

Email: mator.kpangbai@umu.edu.lr

Mr. Dennis V. Smith

Comptroller

Telephone: +231-886521127/+231-775084430

Email: dennis.smith@umu.edu.lr

United Methodist University Liberia Project



MAJOR FEATURES OF THE MULTIPURPOSE CLASSROOMS AND OFFICE COMPLEX BUILDING

| <u>Descriptions</u> | <u>Space/ Rooms</u> | | |
|---|---------------------|---|----|
| 1. Instructional Classrooms | 80 | 10. Conference Rooms <i>(With 6 Bathrooms)</i> | 3 |
| 2. Information Technology Labs | 2 | 11. Bathrooms (Staff) | 48 |
| 3. Computer Labs (General) | 3 | 12. Bathrooms (Students) | 54 |
| 4. Science Laboratories <i>(Biology/ Chemistry/ Physics)</i> | 4 | 13. Auditorium | 1 |
| 5. Library | 1 | 14. Cafeteria | 1 |
| 6. Clinic | 1 | 15. Student Center | 1 |
| 7. Reading/ Study Rooms | 2 | 16. Kitchen | 1 |
| 8. Offices | 33 | 17. Courtyards | 2 |
| 9. Teacher Lounges | 3 | 18. Elevators | 2 |



www.umu.edu.lr